

How to Donate Securities to Accotink UU Church

1. **Requirement:** The value on any individual security [stock, bond, or mutual fund] donated must equal or exceed **\$1,000**.
2. **Donation Purpose:** Reasons to donate securities include:
 - a. AUUC Pledge payment
 - b. Endowment Committee Donation
 - c. Memorial Committee donation or service payment
 - d. Any emergency AUUC Board of Directors approved purpose
3. **How to Donate:** Authorize your current broker¹ to transfer your security to Vanguard account number **46666333**.
4. **Notify AUUC:** Notify Joe Tuggle [**joe.tuggle@gmail.com**] and/or Herb Bartlett [**hab621@gmail.com**] your donation has been made and the purpose of the donation [pledge, special purpose, other].
5. **Donation Receipt:** AUUC Financial Advisor requests AUUC Treasurer to provide donor with a receipt for tax purposes prior to the end of February the following year.

Note: Use the following mailing addresses to donate securities by mail:

By US Mail:

ADDRESS

Vanguard P.O. Box 1110 Valley Forge,
PA 19482-1110

By registered, certified, or overnight mail:

Vanguard 455 Devon
Park Drive Wayne,
PA 19087-1815

¹ **Note:** If the donor physically holds the actual security document, mail the actual security to Vanguard with a request to deposit the security in Vanguard brokerage account 46666333. Use the appropriate address provided above.