

## AUUC Board Meeting Minutes

February 6, 2019

Meeting called to order at 7:05 pm.

**Present:** Kristina Watts, Joe Tuggle, Reverend Linda Olson-Peebles, Lindsay Muirhead, Judy Usherson, Sarah Pevner, Bruce Griffin, Peter Campbell, John and Vanessa Hall, Julie Schuck, Gloria Smith

**Chalice Lighting/Opening Reading:** Joe

Check-ins

**Board Thank Yous:**

Ed Kringer and the Hypothermia team; Warren Maclaine for conducting the service

**Members Time discussion items:**

- *Pledge Messaging:* John presented the pledge information sheet which was warmly approved. He hopes to get an increase in average giving from approximately \$2,500 to \$2,700, and total pledges from \$260K to \$300K. The drive starts on February 23. In any talks with congregation members, the board requested to elicit favorite wishes, such as new chairs, and link them to increased giving. Also, remind congregants to give more to carry the weight of others who cannot give much. Bruce is informing the pledge committee of the names of new pledge units. There were 23 new last year, 3 new so far this year. First-person testimonials are planned each Sunday from different church areas.
- *Eagle Scout project,* Jackson Tomasco. Gloria advised it will be a garden project using perennials with minimal maintenance. Since Jackson was not present (due to illness) the issue is tabled for next month.

**Consent Items:** December minutes, monthly reports: Minister, Finance, approved.

**Action Items from last month:**

- *Judy will contact Building & Grounds committee regarding a chair task force.* Done: Judy presented an option for chairs made of recycled materials and costing \$33 each. These are 2.5 inches wider than ours, stackable with choice of book slots underneath. The total cost may be under \$7k. They are willing to send a free sample but a color choice must be made. A fundraiser will be necessary, likely before the next auction.

Bruce raised question of priorities: Chairs are only one on a list, such as elevators, or another restroom upstairs. It is necessary to collect a full list. **Joe will talk to Dick R about his list;** a discussion will be held next meeting to prioritize.

- *Volunteers for rental committee.* Al Stolpe has volunteered to chair the committee and is working with RW about contracts, including long and short term rates, which have been out of alignment.
- *Joe will present ideas next month for the supplemental fundraiser.* Joe would like an assistant from the board for this project. Jeff Wilklow was mentioned as a consultant.
- *Position Description review re new minister:* Lindsay reported she has sent corrections to Ed, who will send back a fair copy.

### **Discussion Items:**

*Finance:* Joe will send a spreadsheet in the next few days.

- A process is being developed for Program committee budgets. Judy says individual committee budgets are being requested, inputs in March, completion by May.
- See Financial Controls P&P Joe sent out before the meeting: this is in final review round and will be completed by 2/23.
- Our end-of-year extra fundraising request resulted in \$2,700.
- RW is working on reducing cost of Google Services as there are opportunities for nonprofits.
- Joe and Bruce are working on 501C3 status
- Consumables costs are being tracked.
- AT&T has requested renegotiating the tower agreement in the next 60 days, even though the lease has another 3 yrs to run. This will be addressed by finance committee.

*Elected Position nominations:* Julie Schuck (LDNC Chair) reported that there are 2 spots turning over on the board, plus the Youth position (which is for one year). COOM members are all in midterm, and Endowment is unlimited. Leadership Development & Nominating Committee needs all three positions filled, with 2 of 3 being ex-Board members or Program Council Chairs. Bruce noted his position as VP usually is preparation for presidency; but since he does not desire advance, we need to find a VP Candidate who does. Kristina has another year on the President's term, but this is her second year on the Board. She could renew for another two years as president.

*Program Council Function:* Continuing the discussion from "Governance Deep Think." A survey will be sent to all church group leaders on their views of the council. The focus of the Program Council's March meeting will be the results of the survey and additional discussion. A town hall meeting will be planned for around May 1. Annual reports from committees and the Council have been lacking. It was noted we have bylaws but no P&P for Board or Council. Rev Linda noted that the new minister must define what he or she wants from the PC. For example: an issue focused meeting every other month. Vanessa – the presumed candidate for Program Council Chair for next year – is working on a handbook for PC policies.

### **Action Items:**

- Joe will consult with Dick R (Building & Grounds) about his list of needs and projects for a discussion at next month's meeting.
- Cell Tower – Joe will raise issue to finance/stewardship group.

- Joe needs help with supplemental fundraiser

**Closing Reading:** Joe

There being no further business the meeting was adjourned at 9:15pm

Respectfully,

Peter Campbell, Secretary