

**BOD Decision Via Email (Realm Funding)**  
**November 2019**

*Via email from Peter Kahle, BOD Vice President, on November 20:*

The Executive committee has been discussing the Realm software, and in Kristina's absence (vacation), I'm sending out details, along with a request for a vote.

The software has a special (6 months free) through the end of November, but because of the Thanksgiving holiday, November effectively ends early, next Wednesday.

So, on behalf of the Executive Committee, I'm asking the board for approval to pilot Realm with the intent of moving to it should the pilot go well. The details you need will mostly be in the [Cost/Benefit Analysis](#) that Vanessa prepared, though there are a couple of additional details:

- There will be a data transfer cost of \$500. This includes demographic data and 10 years of giving data, and Realm will do the import.
- There is no contract, so we will be able to cancel after the free 6 months if necessary. That, too will be put to a vote of the board, before any additional charges are made.
- The monthly cost for Realm will be an increase above our current expenses. We don't have a firm number on this yet, but we believe this will be more than made up for by added productivity and saved hours (RW's as well as volunteer).

Due to the tight timeline, I'd ask everyone to review this email, linked document, and ask any questions you may have as soon as possible so that we can hold a vote.

*Via Email from Joe Tuggle, Financial Advisor, on November 22:*

Just to make sure we get everything on the table, there is also a financial bookkeeping startup cost of \$348.

**Activities through email, November 21 through November 22:**

- Opportunity for email discussion, including clarification of bookkeeping startup cost.
- Unanimous votes "yes" (eight votes received November 21 through 22)
- Motion to pilot the Realm software at the cost presented passes on November 22.